



**GALILEE BEACH CLUB ASSOCIATION
POLICY and OPERATIONS MANUAL**

Mission Statement

The mission of Galilee Beach Club Association is to preserve the existing family-oriented Beach Club by conducting a casual, seasonal, social organization with beach, dining facility and associated services (cabanas, bathhouses, etc.) which will be open to all family members, and to encourage our shareholder members to take an active part in the club's operations.

The Galilee Beach Club ("GBC" or "the Club") is owned by the Galilee Beach Club Association, a partnership of 80 former seasonal member families who became Shareholders when the Club was purchased in 1993. The property, business and affairs of this corporation are managed by its Board of Directors ("Board"), which is elected by the shareholders of the corporation. Various committees assist the Board in the operation of the Club, and while all Committee Chairs must be shareholder members, seasonal members are welcome and encouraged to take part in the Club in this manner. Policies will be reviewed annually and amended as appropriate outlining the details of the rules and regulations governing all members. These policies are not intended to restrict your use of the club, but rather to provide the guidelines for the use of our Club that will benefit all of us and add to our enjoyment of the Club's facilities. Your cooperation is expected. The Board of Directors, through a Manager, is responsible for all day to day operations of the Club. Please advise the Club Manager of any questions, problems, complaints or compliments during the seasonal operations. Your Board of Directors is available at specified meeting times for your comments and suggestions. The membership operating season of the Club is from Father's Day to Labor Day, inclusive. The facilities are available for rent for special functions to members and the outside public.

The Rules and Grievance Committee will help enforce the following rules, and your cooperation with this committee is expected. On rare occasions as circumstances warrant, a short term exception to certain rules may be granted, but this can only be done after written application to the Board of Directors, and a written approval from the Board is given to the requesting member. Individual officers cannot verbally exempt members or their guests from rules of the club. The Board of Directors is empowered to fine members who violate Club rules.

All members and their guests agree to use the club and all of the facilities at their own risk. The club is not responsible for any loss or damage to personal property.

DEFINITIONS

MEMBER/MEMBERSHIP - For the purpose of these policies includes all forms of membership, i.e.: shareholder, associate, seasonal, dining privilege, etc.

SHAREHOLDERS: Shareholder members can hold Board positions and vote to elect the Board of Directors of the Association and set policy for the Club at periodic meetings. They are allowed to chair committees and participate in the Nominating Committee. Shareholders also have first rights to any of the amenities (cabanas, bathhouses, etc.). Shareholders receive a discount on membership and add-on fees as well as a discount on food and beverages purchased. The cost of a share is listed in the attachment. This amount is determined by the Board annually.

ASSOCIATES: Associate members do not have the right to attend meetings, nor vote on policy. Associate members may participate in committees. Associates also have secondary rights to any of the amenities (cabanas, bathhouses, etc.). Associates receive a discount on membership and add-on fees as well as a discount on food and beverages purchased. The cost of an associate membership is listed in the attachment. This amount is determined by the Board annually.

MEMBERSHIP OPTIONS

The following membership categories and add-ons are available:

Single Membership: Single or divorced individual without children aged 21 or younger who live with you.

Family Membership: Married couple or a divorced individual with children. A Family Membership includes only unmarried children aged 21 or younger who live with you.

Exceptions may be granted to older handicapped members upon petitioning the Board of Directors. Married couples must register as a “family; one member of a married couple may not register as a “single member.” In cases of divorce, the Association recognizes only one membership; the retention of the membership is decided by agreement between the two divorced parties, not by the Association. A single parent with child/children is considered a family membership.

Weekday Family Membership: A limited membership (only 30 permitted) providing usage of the Beach from Monday – Thursday, except for weekday holidays. No weekend beach usage allowed, including coming as another member’s guest. Restrictions do apply; please consult a membership committee member for details.

Dining Membership: Allows for use of the restaurants and parking lot to be used during dining hours and for attendance at entertainment events other than non-meal related activities. These members may come to the beach as another member’s guest according to the current guest policy.

Dependent Child: Single never married children 22 - 28 years old who live with you may be included in your family membership with the payment of the add on fee. Proof of age of children must be submitted with membership application.

Significant Other: Determined on a case by case basis by the Board of Directors. Need to request approval from the Board of Directors in writing and receive approval before adding on an individual as a significant other. This must be done every year. Both an additional single food minimum and the add-on fee are required.

Discount for Shareholder Child: (Applies only to adult children of Shareholders):

Age* 30 and under: 50% discount off base membership fee.

Age* 31 - 39: 25% discount off base membership fee.

*Age is as of Opening Day for that season.

Prorated membership: may be allowed during a summer season, if the prospective member has never been a member previously. However, a nonrefundable, application fee must be paid in full.

Add on Options:

Standard Bathhouse

Large Bathhouse

Cabana

Apartment

Additional Vehicle (Cabana/Apartment Renters only)

Waiting lists will be created for bath houses, cabanas/apartments, as well as seasonal memberships when appropriate. The list(s) are created on First-in First-Out Basis utilizing either email time stamp or postage date.

Except for existing double cabanas, no Member may rent more than one bath house, cabana, or apartment at a time, or any combination, during any season unless there is a vacancy and no one else is on the waiting list for such unit. (For example a Member cannot rent 2 single bath houses or rent a cabana and also rent a bath house, at the same time, as long as there are other members waiting for such units. The member can rent one or the other but not both.)

MEMBERSHIP FEES, APPLICATIONS AND PAYMENTS

Both Shareholders and Associates must purchase an annual membership. All members must complete and submit the application form as per the annual application process.

Membership fees are nonrefundable and must be received by the scheduled due dates. Because there is a growing waiting list for membership, memberships or add-ons may be lost to a waiting list applicant and applications moved to the end of the waiting list, if payments are late or there are outstanding prior year balances.

Parking passes will be issued and accounts will be activated (i.e. ability to charge) only when all payments are made and completed application has been received. Parking passes are available starting on Father's Day.

Discounts are documented and reflected within the annual application. All discounts are allowed only if payment is made and received by the date(s) stated on the application.

Memberships are limited in number based on the recommendations by the GBC Board of Directors. All applications are reviewed annually to determine if returning members are in “Good Standing” based on, but not restricted to account balances and disciplinary actions occurred during previous years. Submission of an application does not guarantee membership acceptance.

Returning GBC Members in “Good Standing” failing to meet the payment deadlines may forfeit their returning GBC Membership and/or membership add on preferences (Cabanas, Bathhouses, etc.) to new membership applicants who have submitted deposits and payments prior to the payment deadlines and/or are on the GBC membership waiting list.

All prior season balances including penalty and interest must be paid in full before your new application is processed.

If any shareholder or associate member misses any payment dates, the shareholder or associate member will lose all discount privileges.

Shareholders and associates have priority over seasonal members regarding assignments for bathhouses, cabanas, and apartments unless those shareholders forfeit their rights by not meeting deposit and balance deadlines.

Nothing in this policy manual or the bylaws of the association confers automatic renewal of membership on any seasonal member, as determined by the association, from year to year.

Any member who has not paid their bill in full by December 1st of the same year will have their name removed from all waiting lists for add on options. They may request to be added to a waiting list when they pay all membership fees for the following season and will be added using the new date.

CABANAS/APARTMENTS AND BATHHOUSES

Shareholders and then Associates take priority over seasonal members and thus have first right of refusal to rent the cabana/apartment and/or bathhouse rented the previous year. This is also true even if the unit(s) were previously rented by a seasonal member. Seasonal members may retain their cabana/apartment and/or bathhouse unless there is a Shareholder or Associate who takes priority. Cabanas and bathhouses will be rented on a first-come, first-served basis. Payment history will be considered when approving rentals.

In the event either party who rents the cabana/apartment which is considered "grandfathered" decides not to return, the remaining Shareholder has first right of refusal to solely rent the cabana/apartment. If the non-Shareholder wants to continue to rent the entire cabana, he/she may do so only if there is no Shareholder/Associate who takes priority and has interest.

Because both cabanas/apartments and bathhouses are rental units and not owned by a Shareholder/Associate or member, cabanas/apartments and bathhouses do not transfer to anyone who inherits or purchases a share.

Cabana/Apartment and Bathhouse rentals are a year to year occurrence and circumstances may allow that a particular rental will not be available for a season. Notification of the unavailable rental(s) will be provided as close to the application deadline as possible.

Improvements made to any cabana or bathhouse, including but not exclusively limited to painting, screen doors, plumbing, etc., must be submitted to the Board of Directors in advance along with a signed approval from the Club Manager affirming that said improvements do not violate any fire or building codes. These and other permanent fixtures become the property of the Club once installed.

USE OF THE FACILITIES

Use of the facilities is extended only to members in good standing and their guests. The adult member must be present on the club premises when a guest is present. The member is responsible for the conduct of guests at all times. Members and their guests are expected to have appropriate behavior at all times while on Club property. Inebriation, vulgar, lewd, or disorderly behavior, destruction of Club property or violation of any of the rules of this policy manual makes the member or guest subject to disciplinary action up to and including immediate expulsion from the Club property. The member assumes financial responsibility for any damage caused by either themselves, their family or their guests. Guests who are served liquor must sign in at the guest book kept at the bar (town law). The member is responsible for all fees charged for any services, food, beverages, etc. for themselves, their families and all their guests.

Special functions will be planned throughout the year; your suggestions are welcomed and encouraged.

There is no smoking anywhere on the club property. Members are not allowed to light fires on the beach at any time, other than reserved GBC firepits.

There are to be no glass bottles or beverage containers on the beach at any time.

State law prohibits the use of alcoholic beverages by persons less than twenty-one years of age. This law will be strictly enforced on Club premises and any

violation of this will result in disciplinary action up to and including immediate suspension or expulsion of the member or members responsible for allowing alcoholic beverages to be served to those less than twenty-one years old. The responsibility of the conduct of each member, their family and guests, with respect to the consumption of alcoholic beverages on the premises of the Club, and the operation of motor vehicles following such consumption, lies with the individual member and is not and cannot be assumed by the Club.

Notwithstanding the foregoing, the Board has instructed each of the employees who serve alcoholic beverages to refuse to serve to any person requesting service in violation of the law or whenever the person requesting service has, in the employee's unrestricted judgment consumed an excessive amount in a given time.

Members wishing to have beach parties are required to register and receive approval of the date and number of guests with the Concessionaire and the Board of Directors.

Beach Parties for children are not to be held without adult supervision. It is not the intention of the board to over-restrict children's activities on the Club property, but members are reminded that it is their responsibility to see that their children conduct themselves properly. The Club Manager and Rules Committee will enforce rules of conduct. However, the staff is not responsible for supervision of members' children and close adult supervision must be provided at all times. The use of rollerblades and skateboards is not permitted on club property. We are a beach club and accordingly children are to play in the water and on the beach. Children may also play appropriate indoor games (cards, board games, etc.) in the dugout and in such other locations as may be designated by the Club when associated with a Club sponsored activity. For the safety of all our members, children may not play under the deck area or the dunes and are not to play in the bathhouse area, in the parking lot, walkways, flower beds, bathrooms, or dining room.

No motored watercraft may be brought onto shore or into the designated swimming area.

The Lifeguards have complete authority in enforcing this safety rule. Lifeguards may also close the beach to swimming whenever they feel conditions are unsafe. Members are not to swim from the club beach when the lifeguard is not available.

No pets or other animals are allowed anywhere on the Club property at any time, except for service animals.

The Club cannot store private beach items (chairs, umbrellas, etc.) in its storage rooms or sheds; this is the purpose of the bathhouse rentals. The Club Manager is authorized to dispose of any such unclaimed items including beach toys after October 1st of each beach season.

The Galilee Beach Club is not responsible for items left on the premises.

FOOD SERVICES

Use of GBC's dining facilities and food service is extended only to members in good standing and their guests. All dining room and dugout charges must be signed for. There are to be no cash transactions at any time. Members are required to use their membership number when charging to their account. Club or dining room staff may require additional identification to confirm a member's identity.

Gratuities will be added to all checks with the exception of transactions in the "Dugout" dining area. Tips of 18% will be added on to each bill with the exception of buffet dining when a 15% gratuity will be added instead of the usual 18%. A 20% tip is automatically added for all dinner parties of 8 or more. Under these circumstances Rhode Island State tax is figured with tip included.

You should be given a copy of your bill after you have signed it. Separate copies will not be mailed with your bill. However, you may view your account statement and individual checks by logging onto the website at www.galileebeachclub.com

Because the Club can be closed by members for private parties upstairs, the upstairs maybe closed on occasion, which is generally posted 48 hours before the closing. In addition, to save costs and make membership more reasonable, and by agreement with the Board of Directors, the concessionaire can close the food service if weather is poor and few people are expected. Members will be informed of the changes on the Club bulletin board, on Twitter, Facebook and via eBlast.

Please remember that reservations are only valid if they have been confirmed. The best and preferred way of making a reservation is by using the Club's "Event Calendar" found on the Club's website <http://www.galileebeachclub.com>, as a confirmation number will be sent automatically. Reservations may also be made in person in the clubhouse directly with the Concessioner. Regrettably, reservation requests which cannot be verified cannot be confirmed. Also, please note that weekend events fill up quickly and availability is not guaranteed so we urge members to make reservations at least 48 hours in advance of any event in order to receive a valid confirmation in advance of the event. Reservations requested within 24 hours of an event may not be able to be accommodated. so please plan ahead.

When bringing guests, we suggest you call ahead to be sure the food services are open that day and that space is available. Subject to availability, reservations are always gladly accepted at all evening meals. Reservations for all weekend events are highly recommended. Due to high demand for weekend events, a twenty four hour notice of cancellation is required or full charges may apply. Members and

guests are responsible for the conduct of their children. Children under the age of 14 are not permitted in the dining room, lounge or upper deck unless they are accompanied by an adult. While the clubhouse or dugout are open for business, no coolers, or any outside food or beverages, whether brought from home or local restaurants, will be allowed on the beach. The only exception will be baby food or for medical reasons where such food has been registered with the parking attendant.

Members with specific food allergies must inform the food service prior to the start of each meal. If you have special dietary needs please make a request with the concessionaire and we will try to accommodate your special needs.

ATTIRE

Shirts, tops and footwear are required in the dining room, lounge and upper deck at all times. Unless noted otherwise, a casual dress code will prevail. No bare feet are allowed in the dining room.

PAYMENTS FOR SERVICES AND FEES

Seasonal applications are sent to all members around November 1st yearly. All prior bills, late fees, and interest must be paid in full before any future membership will be considered. Applications must be returned on a date set by the Board of Directors. The Board may impose a penalty fee for late applications. Apartments, cabanas and bathhouses are reserved immediately after the dues are received. If all dues and food minimums are not paid on time, reserved apartments, cabanas, and bath houses will be reassigned to members who paid on time, and are on the waiting list.

Billing for seasonal activity (food, bar, guests, etc.) will take place on the 1st and 15th day of the month and are due and payable upon receipt.

In order to be in compliance with the Federal Truth in Lending Act, members are made aware of the following: you will be billed periodically throughout the summer for your seasonal activities charges. These are due and payable upon receipt. Unless a bill is disputed, the current balance is due within 15 days of the statement date. 30 - 60 day balances are subject to a 1.5% late charge per month. 90 day balances are subject to a 3.0 % late charge per month. The notice will also tell you that you are considered delinquent and not in good standing and all membership privileges are terminated until your account is brought current or payment terms have been granted by the Board of Directors. You must pay your bill by credit card, check, or money order. Returned checks will incur a fee equal to the bank charges plus an additional \$25 for processing. Any billing questions should be directed to the treasurer at treasurer@galileebeachclub.com or leave a message at the club at 401-789-9675. No charges can be disputed after 15 days following the issuance of a bill or revised bill.

These policies are necessary in order to meet the GBC's cash flow requirements.

If the GBC turns a delinquent account over for collection of unpaid charges, the member is also responsible for any legal fees and court costs the GBC incurs during this process.

Delinquent accounts may be posted on the Club bulletin board. Members with delinquent accounts may be denied entry and use of GBC facilities and have food and dining privileges denied as such are extended only to members in good standing.

All fees must be charged to your member account. When you give someone your membership number, we assume you have authorized him or her to charge on your account. For any special function reserved by members, the Concessionaire is contracted by the Board of Directors to collect the expected fee one week prior to the function. The check should be made payable to “Galilee Beach Club Association”.

Food Minimums assessed with membership applications apply to food and drinks only, but not sales tax, nor service charges. They do not apply to guests and parking fees, merchandise or to certain special events exempted by the Board of Directors. Food Minimums not spent during the regular season are non-refundable, and go into the Club’s operating fund for the benefit of the entire membership.

If the premises are damaged or partially destroyed by fire, casualty, or Act of God during the season, no refunds will be given for membership fees or food minimums unless repair cannot be made within 30 days; after which refunds will be prorated based on an 80 day season.

GUEST FEES

All guest fees will be determined by the Board of Directors and be listed in the attached appendix. All guests must be signed in with the attendant. Members must be present when their guests arrive to sign them in with the attendant. Members may pre-register their guests that will be coming to the club that day with the staff, but the Member must be at the Club when they arrive. Guests may not be at the Club when the Member is not present.

Daily guest - Children under the age of 13 are admitted free.

Guest cars - If a guest wishes to park a car there is a daily fee, and this option is limited based on availability of space and at the discretion of the Manager. For Guest Parking Reservations please e-mail the Manager at parkingreservation@galileebeachclub.com. Reservations are on a “first come-first served” basis. When making a reservation, please provide your name, membership number, telephone number and estimated time of arrival.

Guest Limits - No one individual guest over 21 years old may be brought to the beach more than three (3) times during the season. A Shareholder/Associate may bring an individual guest six (6) times. The normal fees apply to their guests. Example: Mr. Smith is a guest once each of Mr. Jones, Ms. Brown and Mrs. Miller (all non - shareholders). Mr. Smith is NOT allowed to be a guest at the club again. Note: Mr. Smith cannot be a guest of Mr. Jones three times and three times with Mr. Brown (this would be 6 times) as this is against Club Rules. The Board of Directors has established a fine of \$50 for the first violation of this rule.

Guests are always encouraged with members in the dining room and can come there an unlimited number of times. No guest fees apply to those guests using only the dining facilities.

Ten Day Guest Pass- A limited extended guest pass may be purchased by a Shareholder/Associate for an out of state resident residing temporarily in the home of the sponsoring Shareholder/Associate. Upon approval by the Board of Directors, a House Guest Card may be issued for each authorized houseguest. This guest card will entitle him or her to a total of ten (10) day visits to the Club. This guest pass does not have parking privileges or the right to introduce other guests to the Club. The sponsoring member must be present and the guests must sign in with the attendant.

Continuous Eight Or Sixteen Day Passes - may be purchased for out of state residents residing temporarily in the home of the sponsoring Shareholder/Associate. These passes are for those families or individuals who are not in residence in Rhode Island for more than the stated period and do not own a home or business in Rhode Island. Such guests do not have charge privileges and must use the sponsoring members account. They may not bring their own guests to the Club. The sponsoring member need not be present in which case the guest may use the members parking pass. Any extensions or exceptions must be approved by the Board after a written application has been submitted.

No one is permitted on club property including the beach, club house, parking lot and all facilities who is not an official club member in good standing or an authorized guest. Members and guests should be prepared to show club identification and or guest authorization when asked by the Club staff. Any unauthorized personnel will be considered trespassers and be courteously required to leave the property immediately. Failure to abide by these important security regulations may result in Club management seeking assistance from outside authorities.

If you believe a person has entered the Club accidentally without registering as a guest, please make this information known to the lot attendant and/or Manager. Members are not to police the Club themselves.

PARKING

All members and guests are required to pull their car as far into the lot as possible, bring their vehicles to a full stop at the Entrance Shed and be recognized by the attendant on duty. Members without guests will then be passed through. Members with guests will be given registration forms for their guests. In order to expedite entrance to the Club, all members are required to have their parking pass in the windshield of their vehicle. Parking privileges are limited to one car per seasonal membership. *They are only for use by a member or those in the family unit.* Cabana/Apartment residents or shareholder members may purchase an additional permit for the season. There is a replacement fee for a lost parking pass.

No trailers, boats, busses or RV's are allowed at the Club during the season. With the exception of pedaled bicycles, only vehicles, which are legally registered for travel on public highways, will be, permitted entry to the Club. The use of any vehicle on the Club property for purposes other than basic transportation is prohibited.

Anyone who attempts to copy or print a counterfeit parking permit will have their parking privileges revoked for the season and be subject to disciplinary action up to and including expulsion from Club membership.

We will be using a full valet and a modified valet parking system. Under the full valet system our parking staff will offer you help in unloading your car and will then park your car in an appropriate place to allow for ample parking for all members. Keys will be placed on the board and retrieved by the member when departing, or the member may request the parking staff to retrieve the vehicle. Under the modified system, the parking staff when on duty, will help you unload your car and will direct you where to park your car. After you park your own car, you are to leave the keys on the key board at the shed in the event the attendant will have to move your car to allow another car to move. When the attendant leaves the lot, the key board will be placed near the stairway. Any damage done to cars must be reported to the management prior to leaving the parking lot.

There will generally be open parking for evening dinners except on July 3rd for Independence Day and other club events as determined necessary. On this evening, attendants will be on duty for parking of members with parking privileges only.

Parking availability to Guests may be limited or closed in general due to high volume of beach attendance. This generally occurs hot/sunny and holiday weekends including July 4th, Victory Day and Labor Day. The decision on limiting parking is at the Manager's discretion.

SPECIAL FUNCTIONS

Private parties which close the Clubhouse must be sponsored by a member and approved by the Board of Directors. The Clubhouse is not available for rental on Friday or Saturday evenings in July and August, but is available for rental at all other times. Exceptions may be made by the Board of Directors. The dugout is also available for rental for late afternoon parties and is ideal for casual parties for children or adolescents. This is your Club and we strongly urge all members to use the facilities for birthday parties, anniversaries, weddings, showers, retirement dinners, graduations, fashion shows, business conferences, etc.

A facility fee will be charged whenever we must close the upstairs dining room and a fee is charged for closing the dugout. All parties of more than 30 people must be presented to the concessionaire and approved by the Functions and Marketing Chair or a Board member. It will be a decision made by the Board of Directors to close the facility and charge the application fee. All parties less than 30 people must make reservations with the concessionaire. Shareholders and Associates receive a discount on the facility fee. These fees are necessary to defer future assessments.

All food and beverages must be provided for and served by the club for any function held at the club. This applies to shareholders associates and seasonal members. This is a contractual agreement between the club and concessionaire.

MEMBER & EMPLOYEE CHARITABLE USE OF CLUB FACILITIES

Members in good standing and employees who wish to use the Club's Facilities for charitable purposes must first submit their request to the Board of Directors for approval by a two thirds vote. Once approved by the Board, the Member in good standing or employee will be entitled to a fifty percent discount on the usual facility rental fee for the particular use requested. The Board's approval is solely for validation of any logistical concerns, conflicts with other activities or issues that would otherwise be counter to the club's mission and purpose.

MEMBER USE OF GALILEE BEACH CLUB LOGO

No member may use the GBC logo without express written permission from the Board. The use of the logo on Club related documents (committee meeting agendas or minutes) is always a permissible use of the logo.

Any exceptions to the above rules/policies must be approved by the entire board.

Appendix A Pricing and Fees

The yearly application sets for the membership and add-on fees as well as the food and beverage minimum.

Shareholder Buy-in	\$15,000
Associate Membership	\$9,000

Prepaid Deposit for Pro-Rated Seasonal Membership to be applied to following year:
\$350

Guest fees	
18 years old and older	\$9.50
13-17 year-old	\$6.50
12 and under	Free
Shareholder/Associates	First 6 Adults Guests are free
Guest parking (when available)	\$15.00

Extended guest passes available for Shareholders/Associates only:

Ten Day Guest Pass:	\$70 Single	Family N/A
Continuous Eight Day Guest Pass:	\$100 Single	\$150 Family
Continuous 16 Day Guest Pass:	\$175 Single	\$200 Family

Friday Night Fire and Other Club Events:

Fire Pit rental (with two bundles):	\$30
Additional fire pit logs:	\$10 each bundle

Appendix B

Wait List Guidelines

A “waiting list” for cabanas/apartments and bathhouses (add-ons) will be compiled, routinely updated, and maintained by the membership committee chairperson who will also file such updated lists with the Club Manager.

Waiting Lists shall consist of a list for:

- Standard Bathhouses
- Large Bathhouses
- Single/Basic Cabanas
- Double Cabanas
- Large Dune Side Cabanas
- Downstairs Ocean Side Apartment
- Upstairs Oceanside Apartment
- Above Kitchen Apartment and
- 221 Sand Hill Road

Active Members Only - Only active Members in good standing, (which includes Weekday Members and Dining Members), may have their name added to, or continue to be included on, the waiting list. Priority on the list will be given first to Shareholders, next to Associates, and finally to Seasonal Members.

Written Request Needed - In order for a Member to be added to a waiting list, the member shall file a written request with the Club Membership (membership@galileebeachclub.com) with a copy of such request sent to the Club Manager (manager@galileebeachclub.com). The Member’s request must specify the desired Wait List or lists or the specific unit/(add-on) desired within such list, if only a specific unit/(add-on) is desired. The date that the member’s letter/e-mail is received shall be the used for determining a Member’s position on the waiting lists which shall be kept in chronological order. A copy of this request shall be added to the next Board of Directors meeting minutes following the date received. Once officially added to the requested Waiting List(s), the Member shall be sent a confirmation that the Member has been added to the requested list(s). It is the Member’s responsibility to make sure that the Member has been added to any requested Waiting List(s).

Inadvertent Omission From the List - In the event that it is determined or sufficiently proven to a majority of the Board of Directors that a Member’s request to be added to one or more of the Waiting Lists was erroneously omitted or removed from such, the Board of Directors, may upon a majority vote, amend a list or lists to include such Member as of the

time the error occurred. The member has the burden of proving that the omission or removal has erroneously occurred. The decision of the Board of Directors shall be conclusive and binding upon the Member.

Change in Membership Type - A Seasonal Member who becomes an Associate Member or a Shareholder, or an Associate Member who becomes a Shareholder shall keep the same filing date on the waiting list that has been previously held, and shall be entitled to the upgraded status as of the original filing date.

Decline and Order of Wait List - If a Member is reached on a particular waiting list, and the Member chooses to decline the rental for that season, the Member's name will continue to remain on the list. However, the rental will be offered to the next member on the list in chronological order and membership priority, and so on, until such rental is accepted or otherwise filled.

Removal from Wait List Category - If a Member is reached on a particular waiting list, and accepts the unit/(add-on) offered for that season, then the request has been satisfied and the Member's name will be removed from the waiting list for that category. If a Member wants to stay on that list because the Member wants a particular unit within that category, then the Member must submit a new request which will be entered on the list for that category with a new date associated with the new filing.

Assignment of Bathhouses - Once the deadline for applications for the upcoming season has passed, the Treasurer shall provide Membership with a list of Members that have submitted an application along with the required payment to renew their membership for the upcoming season. Membership will then be able to prepare a list of available bathhouses/(add-ons). If a Shareholder or an Associate Member is requesting a bathhouse and none are available, the Shareholder or Associate Member shall be entitled to take the unit/(add-on) of a Seasonal Member whose application was the last in time received. (Accordingly, a list of the dates bathhouse applications are received and the units/(add-ons) assigned to such applicant must be maintained in order to determine which Seasonal Member applications for a Bathhouse/(add-on) were the last in time to be received.) If as a result of this process, a Seasonal Member loses a bathhouse/(add-on) to a Shareholder or an Associate Member, the Seasonal Member's name shall be returned to the waiting list, dated as of the Seasonal Member's original request date. A Shareholder's request shall be filled ahead of an Associate Member's request, which will be filled ahead of a Seasonal Member's request, as previously set forth.

Assignment of Cabana/Apartments - Once the deadline for applications for the upcoming season has passed, the Treasurer shall provide Membership with a list of Members that have submitted an application along with the required payment to renew their membership for the upcoming season. Membership will then be able to prepare a list of available cabanas/apartments (add-ons). If there are multiple Cabanas/Apartments (add-ons) available, assignments of the highest priced Cabanas/Apartments (add-ons) should be filled first in order to "open up" and make other lower priced cabanas/apartments (add-ons) available for further assignment. A Shareholder's request shall be filled ahead of an Associate Member's request, which will be filled ahead of a Seasonal Member's request, as previously set forth.

Appendix C

Additional Cabana/Apartment Court Rules

All cabana fees must be paid by the date assigned by the Board of Directors or the cabana will be reassigned.

Guests - Those guests visiting the cabana court and waterfront apartment residents are not charged a guest fee if they do NOT enter the beach (the dunes area is not considered beach area, which explains the premium charge for the four dunes side cabanas). A guest will be charged for parking a car during business hours of the parking lot. Guests of the cabana residents are to use the showers and bathrooms in the cabana court. You may have overnight guests and this policy will remain in effect provided that members are considerate of their neighbors and the policy is not abused. The Board of Directors is authorized to change this rule at any time. The member must be present whenever one of your guests is present.

Outside Furniture - One table seating for four people will be allowed in the cabana court for each family rental (which Club employees have the right to move if they need to clean the area or cut the grass), except for cabanas #10-13, which are expected to use the outside area of the dunes side only for table placement. Chaise lounges and grills are not allowed in the cabana court (they are allowed dunes side). You are welcome to use the grills near the Clubhouse for your outside cooking. Ball playing and pets are prohibited in the cabana courtyard. As the cabana court is populated with all age groups and is also used for overnight accommodations, common neighborly courtesy should be utilized at all times.

Food - Cabana residents may eat and prepare their own food in the cabanas and cabana court area, but this food is not to be brought on the beach unless the dining room and concession are closed.

Use period - from the Saturday before Father's Day to the Sunday after Labor Day. However, no staffing is available before Father's Day or after Labor Day. The beach is also closed before Father's Day and after Labor Day since no lifeguard will be available. No extensions are possible in order to allow the management to shut off the utilities for the winter season.

Damage or Loss - The Club is not responsible for any damage or loss of any furniture, appliances or personal belongings at any time or for any reason. The Board of Directors shall be able to configure the cabanas into singles, doubles, triples or the like as it sees fit for the best operation of the Club. Each occupied cabana is to be used exclusively by the members only in accordance with the policies of the Club, which may be amended from time to time.

Sublease - The member may not assign the cabana use to any other person including family members who are not Club members (i.e. no sublease is allowed). As noted in the

general policy manual, cabanas/apartments and bathhouses are not transferable to anyone who inherits or purchases a share.

Interiors

Keys/Locks - keys, interior locks and exterior locks installed in the cabana either by the member or the management remain the sole property of the The Club.

Maintenance and Repairs - While the Club will pay for maintenance and repairs with repairmen, including, but not limited to, the electrical and plumbing fixtures, windows, doors, walls, and flooring, the installation of any special services such as phones or cable is the responsibility of the cabana occupant. Management is usually available only between the hours of 10am and 5pm Monday through Friday, excluding holidays during July and August. Cabana residents who chose to stay overnight in their cabanas must arrange themselves for any emergency repairs, which costs can be submitted to the Board of Directors for appropriate and reasonable reimbursement at some later date. The management cannot guarantee it will be available to meet individual repairmen or installation companies but will try to accommodate as staff scheduling permits.

Structural Work - The cabanas may, from time to time, need structural work, which will require the occupants to vacate. The management will try to give the occupant as much notice as possible but depending on the circumstances this may not always be possible. While the occupants will be reimbursed 1/90th of their seasonal fee for each night the cabana is not available for occupancy.

Monthly costs - are the individual responsibility of the members.

Smoke detectors - are installed in each cabana and may not be deactivated.

Condition - Occupants will keep and maintain the cabana in good and sanitary condition.

Inspection - The Club and its agents shall have the right at all times during the term of assignment of the cabana to enter the cabana for the purpose of inspecting the cabana. No prior notification other than a knock on the door is necessary for the Club to use its right to inspect its premises.

Eviction - will result from failure to pay any fees owed the Club or the performance of any illegal act upon the premises of the Club, or if the occupant is found to have kept in the cabana any gun or any article or things of a dangerous, inflammable, or explosive, or ballistic in character that might unreasonably increase the danger of fire on the premises or that might be considered hazardous by any responsible insurance company.

Note: All references following to “cabanas” will also apply to apartments.

Nothing in this policy manual establishes a lease arrangement with any member who has been allowed to use one of the Club cabanas after payment of an appropriate membership fee.

Appendix D

Committees and Volunteer Activities

There are many committees for which members may volunteer and have input into the Club's activities. If you are interested in participating in any of these committees, please send an email to president@galileebeachclub.com

Nominating Committee –The nominating committee prepares a list of nominees for the general offices and trustee positions. This committee also identifies and nurtures future Club leaders. This committee is limited to shareholders only.

Long Range Planning Committee –Helps to create the plan for future direction of the club and works with appropriate committees to ensure that the plans are implemented.

Finance Committee - Reviews the operating results of the GBC, reviews expenditures, and develops the yearly budget to be presented to the board.

Technology Sub-Committee – Reviews technology needs and makes recommendations on hardware or software usage for the efficient processing of information related to financial and operational activity.

By-Laws Committee – Works with GBC counsel to write and recommend by-law changes based upon clerical errors, operating needs or by request of the board or a committee.

GBC Historian - Responsible for recording and maintaining the GBC's history.

Rules and Grievances Committee - Responsible for the adherence to all approved GBC policies. The Rules Committee reviews infractions and violations to recommend courses of action to the Board of Directors. It also reviews policies annually and makes recommendations for modifications, additions or deletions of policies as appropriate.

Functions and Marketing Committee - Responsible for marketing the GBC as a membership organization and as a function venue. Works with outside parties interested in utilizing the GBC for an event and handles booking of such events. Coordinates with appropriate GBC managers, vendors and Vice President as needed to schedule these events.

Membership and Communications Committee - Responsible for the membership application process, as well as handling inquiries from prospective members and answering membership related questions from current members. Coordinates

communication efforts to membership to ensure consistent and appropriate messages, including marketing of events, meeting announcements, information from the board, etc. In addition, periodically gathers data on member trends, demographics, and feedback to provide to board and other committees.

Entertainment Committee - Responsible for the planning and scheduling of member entertainment and recreational activities (nighttime, family, and children's), as well as creating the member marketing plan for those activities.

Buildings & Grounds Committee – Make recommendations and monitors projects related to maintenance, repairs, restoration of the facilities and grounds of the GBC, including developing and monitoring a capital improvement plan.

All Committees work within the rules indicated in the By-laws and Policy Manual and within the amounts budgeted to their tasks/committees.

Appendix E

Comparison of Benefits for Shareholder, Associate Member, Other Members

**Galilee Beach Club Association
Shareholder versus Associate Member**

	Shareholder	Associate Member	General Member
Amount Paid	\$15,000	\$9,000	
Is the Amount Refundable?	No	No	N/A
Is Share Transferable to a Family Member?	Yes	No	N/A
Is Share Transferable to a Non Member?	Yes	No	N/A
Can Share be Bought back by the Association?	Yes - Not Guaranteed	No	N/A
Can Associate Member Payment be applied towards Shareholder Price?	N/A	Yes	N/A
Are there Discount Privileges for Dues, Dining charges, and Add-ons?	Yes	Yes	No
Is the Member Subject to Assessments?	Yes	No	No
Is there a Penalty for Non- payment of Dues/Food Minimums?	Reduce share value for unpaid amounts Loses good standing status	Forfeits price paid Loses good standing status	Loses good standing status

	Shareholder	Associate Member	General Member
Are there Voting Privileges?	Yes	No	No
Can the Member be a Board Member?	Yes	No	No
Can the Member be a Committee Chair?	Yes	No	No
Can the Member be a Committee Member?	Yes	Yes	Yes
Bathhouse Area Bathroom Access (key)	Yes	Yes	No
Does the member have priority for membership add-on options (e.g. Cabanas, Bathhouses)	Yes	Yes	No
Are there other benefits related to guests?	First 6 guests are free	First 6 guests are free	No
What are the limits to how many times a non-member may come to the beach?	6 times	6 times	3 times
Can the member sponsor a Ten Day Guest, Continuous Eight Day, or Sixteen Day Pass?	Yes	Yes	No

Please see the by-laws and policy and procedure manual for full details of how these rules are applied.